

Checklist for the Ph.D. Student

- Provide Graduate School with documents required as stated in letter of acceptance. These may include the following:
 - English proficiency examinations
 - Final transcripts and/or official evidence of B.A. and M.A. awarded.

These documents must be in the Graduate School during the first semester of enrollment.

- Complete course requirements:
 - Core courses if required
 - Five Courses in Sub-concentration
 - _____
 - _____
 - _____
 - _____
 - _____
 - Three seminars (can be in sub-concentration course list above)
 - _____
 - _____
 - _____
 - Thesis Research
- Form Ph.D. Advisory Committee:

Committee must have a chair or co-chair who is a member of the Linguistics faculty. Committee must have at least two additional members who are members of the Linguistics faculty. Additional members may be added as appropriate.
- File Plan of Study

A Plan must be submitted by the end of the second full semester of study. You must have all coursework added and committee changes made to the Plan no later than the end of the semester prior to the semester in which you plan to receive the degree.
- Fulfill language requirements.

This requirement must be completed before taking Preliminary Examination.

 - Language 1 _____
 - Language 2 _____
 - Language 3 _____
- Preliminary Examination:
 - Preliminary Project 1: Ling 69000 _____
 - Preliminary Project 2: Ling 69000 _____
 - Preliminary Examination and Advancement to Candidacy _____
 - Must be completed no later than deadline one year *before* desired graduation date.
- Form Dissertation Committee
- Dissertation Prospectus Meeting
- Dissertation Format approval by Dissertation Committee

- Request for Final Examination
Students must submit their request to schedule the dissertation defense to the Administrative Assistant **no later than three (3) weeks** prior to the defense date. The committee must receive the written dissertation **at least 2 weeks** before the defense date. There must be **at least 2 weeks** between the defense date and the University thesis deposit date.
- Final Examination (Defense of Dissertation)
- Declare degree candidacy:
When registering for the final semester (that is, in the semester before the final semester), indicate on the registration form (Form 23) or to the Administrative Assistant by email that you are a degree candidate. Failure to do so will result in graduation being delayed one semester.