

CREATE AWARDS, College of Liberal Arts

The CREATE program supports the development of new artistic works emphasizing the need to address the expenses directly related to the research and production and presentation of new creative work.

Overview

There are expenses involved with the creation of almost any artistic work. Sometimes projects are abandoned simply due to these expenses.

The Dean of the College of Liberal Arts will appoint a committee of faculty to review proposals and make funding recommendations to the Dean. The Senior Associate Dean for Undergraduate Education and International Programs will work with the committee to coordinate their work, communicate with the Dean and administer the program.

The Provost's Office has allocated \$50,000 for the CREATE program. Funding is structured in three tiers for artistic production and presentation and is available only to tenure-track and clinical CLA Faculty.

- • Tier 1 provides up to \$2,500 toward the production of art including acquisition of materials, production and presentation costs, including travel for modest creative projects. Funds for travel should be directly related to the creative process, not for simple conference attendance.
- • Tier 2 provides up to \$10,000 for the projects requiring more significant resources in the completion and/or presentation of a work. Funds for travel should be directly related to the creative process.
- • Tier 3 provides \$10,000-\$25,000 for significant projects that require major acquisition of materials, equipment, or other production or presentation costs. Funds for travel should be directly related to the creative process.

The Shared objective of the Provost and Dean Reingold is to inspire creative individuals to produce and present artistic work at the very highest levels.

What is funded?

Faculty may request funds for a wide variety of artistic expenses including materials and equipment directly related to the creation, production or presentation of an artistic work, summer salary, expenses in mounting an exhibition or preparing for a performance, or travel related to the creation, production and presentation of artistic work. No funds will be provided for faculty salaries during the academic year or indirect costs. Funds may be requested for the expenses of participation in workshops or conferences that are necessary for the creation and production or presentation of artistic work.

Submission Deadlines?

CREATE applications will be accepted in November and March of each year.

What is not funded?

Release time such as sabbaticals or courses releases.

Faculty requiring release time or sabbaticals should follow normal procedures related to those policies.

Who is eligible?

All tenure-track and clinical faculty members of the College of Liberal Arts are eligible to apply. There is no limit on the number of times an untenured professor at any rank may apply for funding or receive an award. Tenured associate professors may apply to this program twice a year and receive up to two awards per year; full professors may apply to this program once per year.

Time Limits

Funds should be spent within 12 months after the date of the award.

Process

To receive the available funds for a project, faculty must fill out a brief application that includes, where applicable:

1. General applicant information such as name, title, department/school, etc.
2. Project title
3. Specify Request Type as Production or Presentation of artistic work
4. Endorsement of Department Head
5. Letters of support from artists qualified to comment on the quality of the proposal.
6. An itemized list with estimated budget for materials, equipment and travel plans
7. Details on the requester's role as lead participant in the creative project.
8. Other grants or awards previously or pending for this project
9. A brief description of the project (1 page) detailing the creative significance of the project and its potential impact.
10. NOTE: CREATE funding may be used to support expenses incurred by graduate students(s) working with the faculty, but may not be used as a source of financial support for the students(s).

Applications will be reviewed once per semester, in November and March of each year. Completed signed applications should be submitted via a word or PDF document summarizing the criteria outlined below to the CLA Associate Dean's office (claundergrad@purdue.edu) for review. Once the committee has met and the Dean's decisions have been made, notice will be mailed to

the requestor of the approval or denial. Funds will be made available as needed for the required expense. Grant periods will be for 12 months from the beginning of the grant in January or May.

Final Report Submission

- Tier 1 recipients must submit a brief 1/2 page report on the artistic outcomes and benefits of the award to the CLA Associate Dean's office (claundergrad@purdue.edu) by the end of the grant period (1 year from the beginning date of the grant). One (1) letter of support required.
- Tier 2 and 3 recipients should provide 1/2 page report on the artistic outcomes and benefits of the award as well as formal documentation of the project. The following are common examples of work completed: audio recordings, manuscripts, books, photos, video or film segments, visual designs of the work, etc. The report and documentation of the project should be sent electronically to the CLA Associate Dean's office (claundergrad@purdue.edu) within 6 months following the end of the 12-month award period.

Suggested Criteria to address in Your Application

Influencing factors in determining a successful grant application may include the following:

NOTE: No particular style, genre and artistic medium is preferred or recommended for this award.

- 1) The scope and significance of the work
- 2) What portion or percentage of the work will be completed by the end of the grant period (12 months)?
- 3) What are the resources, aside from the grant, that will help to realize this project (Purdue resources, community resources, physical equipment etc.)?
- 4) How might the work be publically disseminated or presented?
- 5) What particular culture, tradition, location, artistic movement, or historical context is the work in dialogue with?
- 6) Does this project involve individuals or cultural connection in or outside of Purdue?
- 7) Particularly for projects imagining a gestation longer than twelve months, reference any ability you may have to leverage external resources to further support the proposed creative work.

8) A budget that includes a list of all the materials and supplies needed to complete the project/presentation and their costs as well as details about any required travel (airfare and/or ground transportation costs, hotel and per-diem as appropriate and allowable under Purdue guidelines).

Summary

The Provost and Dean of the College of Liberal Arts are committed to championing CLA faculty creative endeavors. It is for this reason that the CREATE program was established. The program will provide CLA faculty better and more significant opportunities for creative and artistic growth as well as develop Purdue's reputation nationally and internationally as a leader in the creative arts.