STRATEGIC COMMUNICATION STUDENT POSITION

Purdue University Strategic Communications Team
Part time; Paid

Description:
Working alongside the university’s Strategic Communication team, duties may include a variety of writing, research and administrative assignments that support Purdue’s top leaders and university initiatives. No two days look the same in the Strategic Communication office, but you can expect to work on projects such as writing news releases and short articles, conducting background research, preparing PowerPoint presentations, writing correspondence and other tasks as assigned.

We’ll train the right student, but some preferred skills are:
- Professional writing ability
- PowerPoint familiarity
- Ability to conduct basic online research
- Adobe Photoshop and/or InDesign basic familiarity

Student positions available: 2
Start date: May 2019
Hours/wk: Up to 20 (minimum of 10 preferred)
Starting wage: $9/hour
Deadline to apply: May 1, 2019

Purdue University is an EOE/AA employer. All individuals, including minorities, women, individuals with disabilities, and veterans are encouraged to apply.

To apply, send your resume, availability (including summer class schedule, if applicable), two professional writing samples and contact information to Johnna Dexter-Wiens at jwiens@purdue.edu.