A. PURPOSE OF POSITION:
- The Operations Intern will support specific departments within the sports venue as well as work directly with the operations team. The position will include both office and game day duties. The ideal candidate is a strong communicator with the ability to work in a team environment and have the eagerness to learn.

B. SUMMARY OF RESPONSIBILITIES AND ESSENTIAL FUNCTIONS:
- Game Day: Each Intern will rotate within each department which consists of Ticketing, Merchandise, Guest Relations, Fan Engagement, Player Operations, and much more.
- Non-Game Day: In addition to Jackrabbit games, Kokomo Municipal Stadium hosts over (50) unique events throughout the summer. Student-Interns will have the opportunity to help plan, coordinate and fulfil these various events.
- All Jackrabbits interns will participate in a weekly sports management discussion that will be instructed by the Front Office staff and special guest speakers. This meeting will go over a weekly overview, improvements, and additional educated discussions about the sports industry operations.

C. EDUCATION AND EXPERIENCE:
- Current enrollment in an accredited program at a College or University with a degree emphasis in Hospitality & Tourism, Sport Management, Event Management, Business Management, and/or Communications is preferred.
- Intern must display professionalism – businesslike attitude, attire, cheerful disposition, teamwork, and candor/honesty/discretion/trust/judgment.
- Communication skills – strong oral and written communication skills, ability to be open and speak well.
- Dependability – available for early morning/late evening/weekend work - commitment to working nights/weekends.
- Needs and wants to be part of a winning team – having an ongoing sense of urgency.
- High energy, enthusiastic, ego-less individual with total team player orientation and ability to motivate colleagues at every level of the organization.
- Ability to work in fast-paced, high-pressure environment.

D. OTHER INFORMATION:
- The internships runs from May 15th to August 15th.
- All interns will receive a taxable, $100 per month of internship.
- All interns must receive college credit for the Jackrabbits internship OR be directly supervised by a professor or advisor from their accredited academic degree program at a University, College or Vocational institution during the time of their Jackrabbits Internship.

To apply for an internship, contact the Kokomo Jackrabbits listed below:

John Perszyk, General Manager
Phone: 414-750-3216
Email: johnp@kokomojackrabbits.com